

TECHNOLOGY FORM D
INSTRUCTIONAL SOFTWARE / RENEWAL
(On Premise and Cloud Based)

Campus/Dept: _____

Requester: _____

_____ BIL _____ GT _____ ENG _____ ESL Other: _____

Grade Level(s): _____ Software Renewal: Yes _____ No _____

REQUESTER

Software Title: _____

Instruction Type: _____ ELA _____ Writing _____ Reading _____ Other _____

Type of Instructional Mode: _____ Entire Day _____ Individual Tutoring _____ Small Group _____ Other

Installation Type: On Premise _____ Cloud Based _____

Comments:

PRINCIPAL / DIRECTOR

Comments:

TECHNOLOGY

Comments:

SOFTWARE IMPLEMENTATION REQUIRED

FUNDING SOURCE

Vendor: _____ Cost: _____ QTY _____ Amount: _____

Account:

*** Justification Required if Denied ***

Requester: _____ **Date:** _____

Administrator/Principal: _____ **Date:** _____

Approved: _____ Denied: _____

Technology: _____ **Date:** _____

Approved: _____ Denied: _____

Order of Submission: Requester → **Principal / Director** → **Technology**